

Government of the People's Republic of Bangladesh  
Ministry of Finance  
Economic Relations Division  
Administration-1  
Sher-e-Bangla Nagar, Dhaka  
[www.erd.gov.bd](http://www.erd.gov.bd)

No.09.311.025.04.00.004.2016- 351

Date: 12.05.2016

From: Syeda Amina Fahmeen  
Senior Assistant Secretary

To : Chief Accounts Officer  
Economic Relations Division, Dhaka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Kazi Shofiqul Azam, Additional Secretary, Economic Relations Division (ERD) to attend the "Climate Investment Funds Meeting" during 12-17 June 2016 to be held in Oaxaca, Mexico under following terms and conditions:

- a. The period of meeting including transit will be treated as on duty;
  - b. He will draw his usual pay and allowances from Bangladesh in local currency;
  - c. All expenses regarding this meeting will be borne by Climate Investment Funds (CIF). Therefore, this will not be involved any additional expenses from the Bangladesh Government exchequer;
  - d. He will leave Dhaka for Oaxaca, Mexico en route Washington, USA along with the connecting city on 10 June, 2016 or nearest possible date and leave Mexico for Dhaka on 18 June, 2016 or nearest possible date;
  - e. He will have to submit a report to this office within 15 days after his return from abroad;
  - f. He will not be allowed to stay abroad more than the approved period.
2. This order is issued with the approval of the competent authority.

-sd/-

(Syeda Amina Fahmeen)  
Senior Assistant Secretary  
Phone: 9119683  
E-mail: [sas-admin1@erd.gov.bd](mailto:sas-admin1@erd.gov.bd)

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Copy forwarded for kind information and necessary action (Not in order of seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
2. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh in Washington, DC, USA (by bag/fax).
3. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
4. Foreign Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
5. H.E. the Ambassador, Embassy of the United States of America in Dhaka, Bangladesh.
6. Kazi Shofiqul Azam, Additional Secretary, Economic Relations Division, Dhaka.
7. Director General, Department of Immigration and Passport, Dhaka.
8. Deputy Secretary (Administration), Economic Relations Division, Dhaka.
9. Deputy Secretary (Admin-II/ Budget) Branch, Economic Relations Division, Dhaka.
10. Private Secretary to Senior Secretary, Economic Relations Division, Dhaka.
11. Systems Analyst, Economic Relations Division, Dhaka (With a request to publish the GO at ERD website).
12. Director, Hazrat Shahjalal International Airport, Dhaka.
13. Audit and Accounts Officer, Economic Relations Division, Shegun Bagicha, Dhaka.
14. Accounts Officer, Economic Relations Division, Dhaka.
15. Concerned file.

  
12/05/2016  
(Syeda Amina Fahmeen)  
Senior Assistant Secretary